ASP 96th Annual Meeting

Please carefully read the following information about the upcoming virtual ASP meeting.

Registrants

All registrants will have received an email from *Accelevents* asking you to log in and create a password; please do so before July 26th. If you have registered through Allen Press but have not received this email, please contact the Chair of the Organizing Committee, Tami Cook (tcook@shsu.edu). Once you have created your account in *Accelevents*, please feel free to edit your profile e.g., add institutional information and a photograph. We strongly encourage all registrants to learn more about a virtual meeting experience in *Accelevents* through the following link. All oral presentations and posters will be available for 30 days after the meeting.

Test events

We have created two rehearsal events: one on July 15 and the second on July 16. Because of *Accelevents* restrictions, each rehearsal session is limited to 21 attendees. If you wish to participate in one of these rehearsal events, email Tami Cook (tcook@shsu.edu) by 12:00 p.m. CST on Wednesday, July 14. In your email to Tami, please include your name, email address you used to register for ASP, and indicate your preference for July 15 or July 16. We are not able to create an exact copy of the meeting. Once we know how many people want to participate in the rehearsal events, we will create and assign you to a session to allow you to experience the platform environment. Once the test sessions are created, you will receive two emails from Accelevents: a ticket to ASP REHEARSAL and links to your scheduled "talks" in the rehearsal. If more than 42 people are interested in participating, we will schedule a third rehearsal event sometime during the week of July 19. Due to the *Accelevents* imposed attendance restrictions at rehearsal events, we recommend that you register for one of the Speaker Training Webinars HERE (July 12 or July 19).

Moderators

We are looking for volunteers to moderate the sessions. If you are interested in acting as a moderator for one or more sessions, please email the Scientific Program Officers the session number(s) you are interested in moderating (see program for sessions). Following, moderators will receive an email from *Accelevents* containing a link to the session they have been assigned to.

Instructions for Poster Presentations

1) Each presenter will be assigned a customizable booth. Following, you will receive an *Accelevents* email containing a link to your booth as well as instructions on customizing your booth.
2) All poster presenters (referred to as exhibitors in *Accelevents*) are encouraged to participate in Virtual Event Exhibitor Training webinar (see link). These webinars occur Thursdays 12pm EDT.
3) Please see this link for more information on presenting your poster and customizing your booth.
4) Note that in addition to uploading your poster (size limit 10MB) to your booth, you can also upload additional files, and include a link to a prerecorded video giving an overview of your research if you wish (YouTube, Wistia, or Vimeo).
5) Have fun customizing your booth!

Instructions for Oral livestream presenters

1) You should recently have received an email from *Accelevents*, the platform where the meeting will be hosted. This email should contain two links, one to your presentation schedule, and one to the session you are presenting in.
2) All oral presenters are encouraged to participate in Virtual Event Speaker Training webinar. These occur Mondays at 11am EDT (see link).
3) Oral presentations will be given using Accelevents live-streaming service and will last 15 minutes, 12 minutes for presentation and 3 minutes for questions.
4) Please join your session 10 mins before the session starts so you can test microphones etc. You can join through the backstage link you received via email.
5) Please note that in order to give a live, oral presentation using Accelevents live-streaming service, certain criteria listed below should be met. If you are scheduled to give an oral presentation but do not meet the criteria below, please email the Scientific Program Officers so that we can change you to a poster presentation.
6) Please see the following links for more information about speaking in a session
https://support.accelevents.com/en/articles/3992320-i-m-a-speaker-in-a-session-what-do-i-do
https://support.accelevents.com/en/articles/3978922-how-do-my-speakers-access-the-studio

Live-streaming requirements:

Minimum Required Equipment a microphone and speakers, a webcam, and a device (PC, tablet, or phone) that is compatible with the supported system requirements.

While cell phones and tablets are supported, **it is strongly recommended to use the Accelevents Studio on a PC** as the platform accommodates better in medium-sized or large-sized screens. This will provide the most optimal user experience.

Minimum bandwidth 5–8 Mbps (you can check internet speed here)

Supported devices, operational systems, and browsers.

Windows 8.1 or 10 | 32-bit and 64-bit Google Chrome (latest version), Mozilla Firefox (latest version)

MacOS OS X 10.11 and later Safari 10 or later, Google Chrome (latest version), Mozilla Firefox (latest version)

Android OS 4.0 or later Google Chrome (latest version), Tablet and phone devices are supported, some features are not available on devices without Bluetooth, telephony, or Wi-Fi, Kindle Fire tablets are currently not supported.

iOS 10.0 and later Safari (latest version), Google Chrome (latest version), Mozilla Firefox (latest version), Tablet and phone devices are supported.

Yours Sincerely,
Tami Cook, Chair of Organizing Committee (tcook@shsu.edu)
Maria Castillo, SPO (mcastill@nmsu.edu)
Judith Humphries, SPO (judith.humphries@lawrence.edu)